Dear All,

Loving greetings from Rajagiri College of Social Sciences (Autonomous)

We are extremely glad to inform you that Rajagiri College of Social Sciences (Autonomous) organizes the National Social Work students’ Meet, ‘CATALYS - Triggering Social Change’. We solicit your esteemed participation and look forward to meeting you on 7 & 8 January 2016. We have chosen ‘the worth and Dignity of People’, as the core theme.

The major events are:

- Rajagiri Knowledge Hunt (Quiz)
- Outstanding Social Work Team
- Project Proposal
- Live Documentary
- Theme show
- Scientific Poster Presentation

‘Champions do more service’

Here is the opportunity to show case your talents and to be a part of social change. Win exciting prizes and spend for the real cause. The winners (Institutions) will contribute the 75 % of their Prize money for Social Cause (any of the subthemes) .The money is to be channeled through the head of the Institution. Cheque will be issued in the name of the head of the intuition. Those who receive the money are requested to submit the utilization certificate, photo documents and a report of the activities they have done within 30 days.
CATALYSIS ‘16- General Rules and Regulations

Hearty welcome to Rajagiri Campus

When you are entering Rajagiri campus you are becoming part of Rajagiri. It is our collective responsibility to ensure that everyone feels at home. Please find below the rules and regulations of CATALYSIS ‘16. Kindly note that once you enter the campus all the rules and regulations of the college is applicable to you. All the participating teams are requested to follow these guidelines for the effective conduct of the events.

1. We have tried our best to provide all facilities for making you comfortable in the campus. If you need any assistance, you may contact the help desk in the reception counter. However, unnecessary crowding near the help desk needs to be avoided.
2. Each participant/group should report at the respective venue **15 minutes** before the event starts. Failure in reporting on time at the competition venue automatically cancels your participation.
3. The decisions of the judges shall be final.
4. Mass processions and demonstrations within the campus will automatically disqualify the college from the events.
5. Pan Masalas, Chewing gum, Smoking and consumption of alcoholic beverages are strictly prohibited in the campus and accommodation centers. If anyone found violating the rule, the particular college will be disqualified from the whole program and such incidents will be reported directly to the respective colleges and liabilities if any will be duly charged.
6. Your grievances, if any, will be considered with due importance. All the teams, having grievance are requested to adhere strictly to the grievance redressal policy. Any team creating any issue outside the redressal policy shall be held disqualified. (Refer grievance redressal policy.)
7. Grievances can be given only through team leader, not as a group of students.
8. Communication with the teams shall be made through the team leader only. The contact details of the student team leader shall be submitted to the registration counter during the registration.
9. The music/background scores/any such materials for the events should be recorded in the original DVD/CD/pen drive. Technical failures of these devices will not be the responsibility of the organizers.
10. Keeping the personal belongings is one's own responsibility. Cloak room facility will be provided.
11. Water and electricity are important resources. Please use them judicially.
12. Rajagiri is an eco-friendly campus. Please keep the premises neat and tidy.
13. Harming the nature is strictly prohibited. If somebody is seen violating the same, the particular college has to pay the penalty.
14. All the participants are required to **register and wear ID cards** supplied during the registration, while you are in the campus. Only the Social Work students and accompanying staff members can register and receive the ID cards and others are not entertained in the campus during the programme.
15. Kindly follow the instructions given by the volunteers for the smooth conduct of the program. You are requested to seek the advice of official volunteers in case of any assistance required.
16. In case of tie in the total score, then the high scorers in the Outstanding Social Work Team and Quiz will be considered for declaring the Overall Champions

RULES FOR COMPETITION EVENTS

1. **Time Limit:** Exceeding the allotted time for each competition will lead to minus marking.

2. **Order of presentation of an event:**
   - Order of presentation will be taken according to the lot.
   - Only the organizers have the discretion to change this order for facilitating participation of members in subsequent events (if any).

3. **Reporting at the program venue:**
   - The venue of each event shall be displayed in the registration counter
   - Teams should report at the concerned program venue, 15 minutes before the event starts

4. **Props and Music:**
   - All additionally required props should be brought by participants.
   - Music recorded on the above mentioned devices should be submitted to the organizers at the program venue. The name of college and item of participation should be written on the devices.

5. **Judgment:**
   - The decision of the judges will be final and binding.
   - Any attempts to influence judges will lead to disqualification.

6. **Grievance Redressal Policy:**
   - Grievance regarding any matter can be reported to the grievance redress cell at the registration counter. Grievances shall be made by the team leader in person only.
   - The grievances shall be addressed by the grievance committee within two hours of filing the grievance.
   - Grievance can be reported by filling up the prescribed form with a fee of Rs. 500/- at the grievance cell within 30 minutes of declaration of results. The amount is not refundable.
   - All communications with regard to grievances will be made only with the team leader (one person only) in written form. Voicing of grievance as a group is not permitted at any case.
   - The decisions of the grievance redressal committee shall be final
   - Committee can take a decision if 2/3 of the committee members are present

The grievance redressal committee is consisted of:

1. Dean, Rajagiri College
2. Head, Dept of Social Work, Rajagiri College
3. Faculty Coordinators of CATALYSIS ‘16
4. Student representatives of CATALYSIS ‘16
5. Faculty in charge of the event
6. Student in charge of the event
7. **Participation:**
   - One college can have a maximum of **10 student participants** for CATALYSIS ‘16
   - Participant certificates will be issued to all 10 participants.
   - **19th December, 2015** will be the last date for registration for the competitions. The registration formalities can be completed by filling up the registration form attached here with (separate form for each event) (the forms can also be downloaded from the website www.catalysis.co.in) and fee can be paid in the registration counter. The individual registration fee for the participant is Rs. 400. The registration fee includes entry to all events, food, accommodation and internal travel (if any), certificate of participation.
   - The receipts of the registration fees shall be collected from the registration desk
   - The accommodation will be arranged on request and the information regarding the number of participants and the dates need to be informed to the organizing committee on or before **December 15**. Please use the email id rajagiristudentsmeet@gmail.com for confirming your accommodation as well as participation.
   - The participants will be issued an ID badge upon registration. The students are advised to wear the badge throughout the events. **No person is allowed** to enter the campus without the ID badge issued by the organizers.
8. **Evaluation criterion:**
   - Each event attempted will be evaluated based on the criteria specified. Based on the total scores the first, second and third positions will be declared for each event. The overall scores will be accumulation of individual event scores.
9. **Disqualification:**
   Any means of misconduct by the members of the participant colleges like destroying property, harming the nature, holding protest in any forms, disturbance to the organisers in conducting the event etc shall lead to disqualification of the college.
10. **Accommodation**
    Moderate accommodation (dormitory /shared) will be arranged for the participants. Accommodation facility arranged by the organisers will be for two days (6\textsuperscript{th} January-\textit{day before the programme- & 7, January 2016}). Any outstation participants need accommodation for additional days, can be arranged on payment basis with prior information. Accommodation place shall be intimated to the participants later.
COMPETITION EVENTS

<table>
<thead>
<tr>
<th>No</th>
<th>Item</th>
<th>Theme</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Theme Show</td>
<td>Worth and Dignity of People – Social Work perspectives</td>
<td>One team from each college consisting of 5-8 members</td>
</tr>
<tr>
<td>2</td>
<td>Live Documentary</td>
<td>On the spot</td>
<td>One entry per college with 2 members in the team. The themes will be given on the spot and participants have to bring the equipments for recording and editing.</td>
</tr>
<tr>
<td>3</td>
<td>Poster Presentation</td>
<td>Women empowerment, Child protection, Community Health, ‘Organ Donation’ - Adding value to life</td>
<td>One team consists of two members from an institution. Posters must be research based on any of the subthemes mentioned</td>
</tr>
<tr>
<td>4</td>
<td>Project Proposal</td>
<td>On the spot</td>
<td>Team of two members from each college can participate</td>
</tr>
<tr>
<td>5</td>
<td>Rajagiri Knowledge Hunt(Quiz)</td>
<td>Social Work, General Awareness</td>
<td>Team of two members from each college can participate.</td>
</tr>
<tr>
<td>6</td>
<td>Outstanding Social Work Team</td>
<td>On the spot</td>
<td>One team from each college consisting of two members The event has four rounds with eliminations. The different rounds will have activities to assess the social work competencies.</td>
</tr>
</tbody>
</table>

DETAILED RULES AND REGULATIONS FOR COMPETITIONS

THEME SHOW

**Theme:** - Worth and Dignity of People – Social Work perspectives

a) One team from each college. Minimum 5 and maximum 8 participants.

b) Time limit will be 13 minutes (8 minutes for performance and 5 minutes for stage arrangements and rearrangements).

c) Theme can be presented in any form of art. Theme presentation, creativity, properties and costumes will be evaluated.

d) Eco-friendly materials should be used for the stage arrangements / props.

e) All materials for the event should be brought by the participants and the teams will be responsible for the appropriate disposal of used materials (if any)
f) The teams securing 1\textsuperscript{st}, 2\textsuperscript{nd} and 3\textsuperscript{rd} positions will be getting 15, 10 and 5 points respectively

g) There will not be any special light arrangements for this event

POSTER PRESENTATION

Theme: - Any of the following subthemes
- Women empowerment
- Child protection
- Community Health
- ‘Organ Donation’- Adding value to life

a) Posters should be the original work of the authors
b) Proper referencing using APA (6 Ed.)
c) Copy righted materials must be used with permission (wherever necessary)
d) Soft copy as well as the hard copy must be submitted to the organizers
e) Selected ones will be considered for publication
f) 5-7 minutes will be given for the presentation
g) Soft copy of the poster should reach the organizers on or before 15\textsuperscript{th} December 2015
at rajagiristudentsmeet@gmail.com
h) The Posters are to be printed in quality papers in the size of 91 cm by 122 cm
i) The teams securing 1\textsuperscript{st}, 2\textsuperscript{nd} and 3\textsuperscript{rd} positions will be getting 15,10 and 5 points respectively

A poster should include:

a) Title: project title
b) Authors: your name, faculty advisor’s name, names of collaborators, and department
c) Purpose (or Objectives or Introduction)
d) Methods
e) Results or Findings
f) Discussion
g) Summary/conclusions
h) Acknowledgments: include any sources of funding your received

PROJECT PROPOSAL WRITING

a) Topic will be given on the spot
b) Medium of the competition will be in English
c) One team consisting of two students from each college
d) There will be two rounds; proposal writing and presentation
e) There will be a screening after writing the proposal and selected ones will go to the final round
f) Proposal should be hand written
g) Actual time for proposal preparation would be 2 hours.
h) The submitted Proposals will be the property of the organizers
i) The teams securing 1st, 2nd and 3rd positions will be getting 15, 10 and 5 points respectively.

<table>
<thead>
<tr>
<th>LIVE DOCUMENTRY</th>
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<tbody>
<tr>
<td><strong>Theme:</strong> Themes will be given on the spot</td>
</tr>
<tr>
<td>a) One team consists of two members from each college can participate in the event.</td>
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<tr>
<td>b) The team will be working on a local social issue and the recording, editing and other technical aspects must be done by the participants themselves.</td>
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<tr>
<td>c) The documentary can be in the form of Video (Photos can also be used) and should be prepared by the students using a camera and not with a mobile phone</td>
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<tr>
<td>d) There will be simultaneous programmes (This team will be engaged in this competition from 10.30 am to 4 pm)</td>
</tr>
<tr>
<td>e) The presentation of the documentary should not exceed 7 minutes and should be presented before the judges with a wider perspective</td>
</tr>
<tr>
<td>f) The teams securing 1st, 2nd and 3rd positions will be getting 15, 10 and 5 points respectively.</td>
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<tr>
<th>RAJAGIRI KNOWLEDGE HUNT (QUIZ)</th>
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<tbody>
<tr>
<td>a) A team shall consist of two persons</td>
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<tr>
<td>b) There shall be a screening test and selected teams will go to the final round</td>
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<tr>
<td>c) The participants shall not be allowed to use mobile or other electronic instruments.</td>
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<tr>
<td>d) There will be multiple rounds including; social work knowledge</td>
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<tr>
<td>e) Replacement of any participant of a team is not allowed after registration</td>
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<tr>
<td>f) The teams securing 1st, 2nd and 3rd positions will be getting 20, 15 and 10 points respectively</td>
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<tr>
<th>OUTSTANDING SOCIAL WORK TEAM</th>
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<tbody>
<tr>
<td>a) One team consists of two members from each college</td>
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<tr>
<td>b) <strong>The student participants for this event are not allowed to participate in any other events.</strong></td>
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<tr>
<td>c) Medium of communication for all the rounds will be English</td>
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<tr>
<td>d) The event consists of four progressively planned rounds with eliminations in different stages.</td>
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</table>
e) The activities to be performed at each stage will be announced on the spot.
f) The different stages of the event assess the social work competence of the team in conceptualization, research, IT skills and clinical skills.
g) A cumulative score from stage II onwards will be considered to declare the winners
h) The teams securing 1st, 2nd and 3rd positions considering all the rounds will be getting 20, 15 and 10 points respectively

**IMPORTANT DATES**

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<thead>
<tr>
<th>CATALYSIS ‘16</th>
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<tbody>
<tr>
<td>Request for Accommodation</td>
<td>15th December, 2015</td>
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<tr>
<td>Last date for receiving e-copy of posters</td>
<td>15th December, 2015</td>
</tr>
<tr>
<td>Registration for Events</td>
<td>19th December, 2015</td>
</tr>
</tbody>
</table>